



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent ME5 9RU.

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✉ clerk@boxleyparishcouncil.org.uk

Clerk: Daniela Baylis

Assistant Clerk Hall: Jane Denham

Assistant Clerk Finance: Lissi Watt

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 7 November 2022 at 7.30pm at Beechen Hall, Walderslade, ME5 9RU.

There will be a presentation from the Aldi project team of BECG on the proposed Aldi Supermarket at Newnham Court Way, Weaving. They are travelling from another meeting and will give their presentation when they arrive.

1. **Apologies and absences**

To receive and accept apologies for absences.

2. **Declaration of Interests, Dispensations, Predetermination or Lobbying**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

3. Co-option of Councillor to fill Casual Vacancy.

4. **Minutes of the Parish Council Meeting 3 October 2022**

To consider the minutes and if in order sign as a true record (pages 3-4).

5. **Matters Arising From the Minutes**

6. **Crime Report and Police Issues**

Crime report. See report (pages 5).

Adjournment to enable members of the public to address the meeting

7. **Draft Minutes of Recent Committee Meetings**

The following have been previously circulated:

7.1 Environment Committee Meeting 10 October 2022.

7.2 F&GP Committee meeting 3 October 2022

7.3 Estates Committee Meeting 17 October 2022

8. **Finance** (Page 5)

8.1 Reminder not to sign blank cheques (Page 5)

8.2 To consider the External Auditors report (Page 5)

9. **Policies and Procedures**

9.1 Financial Regulations – Minor amendments (Page 7)

9.2 Financial Transactions Procedures – Changes made (Page 7-9)

9.4 Parish Councillor Allowances (Page 9)

9.4 KALC Award Nominations (Page 9-10)

10. **Monthly Website update** (Page 10)

11. **Reports from Councillors/Office**

Members/staff who have attended any meeting on behalf of the parish council are invited

to give a summary.

12. **Reports from Borough and County Councillors**
Our Ward councillors are invited to report and discuss matters affecting the parish.
13. **Grant Applications**
None on this Agenda.
14. **Walderslade Woodlands Trust** (Page 10)
15. **Cluster Meetings**
16. **Matters for Decision**
17. **Correspondence** (Page 11)
To consider any received.
18. **Matters for Information**
To consider any received.
19. **Items for Next Agenda**
Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 25 November 2022.
20. **Meetings**
Next Meeting Monday 5 December 2022 at Beechen Hall.
21. The Chairman to move that in view of the confidential nature of the business about to be considered the press and public be excluded from the meeting.
22. **Personnel matters**
Verbal report to be given at the meeting.
23. **Lidsing Report** (Page 11)

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 28 October 2022

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.